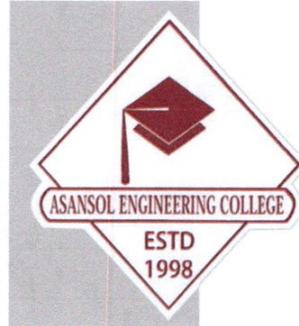


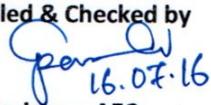
Asansol Engineering College
Vivekananda Sarani, Kanyapur
Asansol- 713305



Resource Mobilisation Policy
(w.e.f session 2017 – 2018)

Approved By BOG
No. 40 Dated: 15/07/2016

Under Agenda No. 04

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| Ref.No. : AEC/Resource Mobilisation/Policy/ Issue No. : <u>01</u> Dt. Of issue: <u>16/07/2016</u> | Compiled & Checked by  <u>16.07.16</u> Registrar, AEC | Approved by: Principal, AEC |
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RESOURCE MOBILISATION POLICY

Applicability:

This policy is applicable to Asansol Engineering College.

Purpose:

This policy helps to identify the resources available for different programs for efficient management of funds and to expand the resource base to achieve the set goals.

General Policy:

- ✓ The important part of cash inflow in budget outlay is the student admission and resulting fees received from them. In order to ensure that maximum seats are filled against approved intake following mobilization plan is implemented-
 - Quality Education along without of curriculum training
 - Excellent Placement
 - Top Infrastructure and Facility
 - Advertisement & Publicity
 - Counseling and Guidance for the students
- ✓ The Governing Body will monitor the optimal utilization of the funds for the smooth functioning of the institution.
- ✓ The Finance committee in collaboration with the Governing Body will be responsible for the utilization of funds by ensuring transparency in the process.
- ✓ The revenue and expenditure of the Institute will be in accordance with the annual budget.
- ✓ The Management shall provide financial supports for the seminars/workshops/expert talks/faculty Development programmes etc.
- ✓ The Institute shall provide scholarships for the economically backward students.
- ✓ Institute will generate revenue from the extracurricular activities of the students such as Sports and Cultural and technical activities.
- ✓ The Institute may receive funds from AICTE, DST etc.
- ✓ Based on the strategic Plan the requirement of equipment & materials resources will be decided by respective Departments in Departmental Academic Committee (DAC) and will finalized at Institutional level by Academic Council.



- ✓ The Institute utilizes its fund on the basis of systematic budgetary control.
 - Building maintenance and infrastructure up gradation will be achieved through regular monitoring by the Establishment & Maintenance Committee and devising suitable proposals for implementation.
 - Allocation of adequate budget for annual maintenance of college infrastructure will be prepared by the finance committee
 - Sufficient support staff to be maintained to upkeep infrastructure including toilets.
 - Water Purifiers to be regularly serviced.
 - Painting, roof maintenance, plumbing maintenance and repairs to be done, including sewer systems as per requirement.
 - Provisions of classroom maintenance including furniture, doors and windows.
 - General and emergency repairs to be done with the management or department funds.
 - Maintenance and Utilization of library resources to be done by following the library rules.
 - System Administrator will be responsible for maintenance of major equipment, ICT instruments and UPS.
 - Calibration and Refurbishing of Laboratory equipment would be done regularly.
 - Mechanical and lab equipment will be repaired and maintained by the lab assistants and complicated repairs to be done from the allocated Departmental fund by the Internal & External Professionals.